

6723 S 124th St
Seattle, WA 98178
www.skywayws.org



(206) 772-7343
Fax: (206) 772-5860
info@skywayws.org

Web Form Instructions

When completing a PDF form that requires a signature or attachments, please follow these instructions:

- Complete the form on your computer
- Print your document single-sided on plain white, letter sized paper (8 ½ x 11)
- Sign and date if requested
- Email the signed document to info@skywayws.org or fax to 206-772-5860

You may also mail the document and any required attachments to the following address.

Skyway Water & Sewer District
6723 S 124th St
Seattle, WA 98178

If you have any questions about these instructions, please contact us for further assistance.

Email: info@skywayws.org

Phone: 206-772-7343 (7:30am-4pm M-F)

Fax: 206-772-5860



Vacancy Rate Application

Account Number: _____ Meter #: _____

Address: _____

Property Owner: _____ Phone #: _____

Requested Turn-Off / Lock Date: _____

Due to an expected property vacancy, I request that the water meter at the above-indicated property be turned off and locked and that water consumption charges and/or sewer service billing be temporarily suspended. **I agree to pay all arrears, if any, on my account at the time of this request, including a \$100 charge which covers field and administrative time associated with the requested service suspension.**

I understand that depending on my property location, Skyway Water and Sewer District may provide both water and sewer service to my property; water only service to my property or sewer only service to my property. I have read and checked the following bill situation that applies:

BOTH WATER AND SEWER SERVICE to my property is provided by Skyway. I understand that although the water meter will be turned and locked off, base water charges will continue to be billed. Base charges must be paid by the bill's indicated due date. If not paid by the due date, they will accrue late penalties in accordance with District policy and state statute and be subject to District collection procedures, including property lien. Sewer service billing will be completely suspended until such time that the water meter is unlocked and water consumption again occurs at the property.

My property's **WATER SERVICE ONLY** is provided by Skyway. I understand that although the water meter will be turned and locked off, base water charges will continue to be billed. Base charges must be paid by the bill's indicated due date. If not paid by the due date, they will accrue late penalties in accordance with District policy and state statute and be subject to District collection procedures, including property lien.

My property's **SEWER SERVICE ONLY** is provided by Skyway. I certify that water service to the property has been turned off and the meter locked by: **Seattle Public Utilities** **City of Renton** **King County Water District #125** and that no water has been consumed as of the requested disconnection date*. I understand that Skyway Water and Sewer District reserves the right to verify this information with the property's water service provider. I understand that sewer service billing will be completely suspended until such time that the water meter is unlocked by the water provider and water consumption again occurs at the property. I agree to notify Skyway of the unlock date so that sewer service billing may resume with water consumption.

Signature

City where signed

Date

This portion must be signed and returned in order to restore water service.

Water service may only be restored by District Staff. Property Owner or Authorized Representative must be present during service restoration. Please call 206-772-7343 to schedule an appointment. It is understood and agreed that Skyway Water and Sewer District is not responsible for any damages that may occur as a result of the District restoring water service, due to causes not within the control of the District.

Name: _____

Phone Number: _____

Address: _____

Account Number: _____

Signature: _____

Date: _____