6723 S 124th St
Seattle, WA 98178

(206) 772-7343
Fax: (206) 772-5860

DUPLICATE BILLING REQUEST AUTHORIZATION FORM

It is the policy of Skyway Water & Sewer District that all properties be listed and billed to the legal owner. As an additional service for our owner/tenant customers, however, the District can send a "duplicate" bill to the tenant at the property address for a fee of $1.00 per copy. There is a one-time setup fee of $5.00 for this service. If you desire this service, please complete the information below and return it to our office: *(Please Print)*

Account No. _____ Service Address: _____

Owner Name: _____
Last First Middle Initial

Owner Address: _____
Address City State Zip

Owner Phone #: _____ Email: _____

TENANT

Name:_____

Phone Number:_____

Email:_____

Effective Date:_____

PROPERTY MANAGEMENT COMPANY

Name:_____

Contact:_____

Address:_____

_____

Phone Number:_____

Email:_____

I understand, as legal owner of the above property, that I am responsible for all water and sewer charges and that these charges are subject to late penalties, service charges, service disconnection, and property liens. Failure to pay these charges may result in foreclosure as prescribed by the laws of the State of Washington.

To ensure billing accuracy, it is my responsibility to notify the District of any billing information changes in a timely manner prior to its effective date. If the District is not notified of such change prior to its effective date, a prorated bill will be generated based on the notification date. It will be the property owner's responsibility to resolve any proration issues with the tenant.

I understand that water and/or sewer base charges will continue to accrue, and water and/or sewer services will continue even when my property is vacant.

Signature: _____ Date: _____

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Copy sent to: **Tenant** Date: _____ By: _____ Posted (CBSW): _____

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